

Company Number: 281504
Charities Regulatory Authority Number: 20038755

St. Catherine's Community Services Centre CLG
Annual Report and Audited Financial Statements
for the financial year ended 31 December 2021

St. Catherine's Community Services Centre CLG

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St. Catherine's Community Services Centre CLG
REFERENCE AND ADMINISTRATIVE INFORMATION

Directors	Adrian Dunleavy Frank Comerford Marian Duffy Brian Buckley Maura Dowling Sean Scanlon Eamonn Ellis Monsignor Brendan Byrne
Company Secretary	Frank Comerford
Charities Regulatory Authority Number	20038755
Company Number	281504
Registered Office	Community Services Centre St Josephs Road Carlow
Principal Address	St. Joseph's Road Carlow
Auditors	Harney Nolan Chartered Accountants Equity House Deerpark Business Complex Dublin Road Carlow
Bankers	AIB Bank 36/37 Tullow Street Carlow R93 TV76
Solicitors	A.B. Jordan & Company College Street Carlow

St. Catherine's Community Services Centre CLG

DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2021

The directors present their Directors' Annual Report, combining the Directors' Report and Trustees' Report, and the audited financial statements for the financial year ended 31 December 2021.

The financial statements are prepared in accordance with the Companies Act 2014, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Directors' Report contains the information required to be provided in the Directors' Annual Report under the Statement of Recommended Practice (SORP) guidelines. The directors of the charity are also charity trustees for the purpose of charity law and under the charity's constitution are known as members of the board of trustees.

In this report the directors of St. Catherine's Community Services Centre CLG present a summary of its purpose, governance, activities, achievements and finances for the financial year 2021.

The charity is a registered charity and hence the report and results are presented in a form which complies with the requirements of the Companies Act 2014 and, although not obliged to comply with the Statement of Recommended Practice applicable in the UK and Republic of Ireland FRS 102, the organisation has implemented its recommendations where relevant in these financial statements.

The charity is limited by guarantee not having a share capital.

Mission, Objectives and Strategy

Mission Statement

St. Catherine's Community Services Centre CLG was incorporated in March 1998, and is a company limited by guarantee, not having a share capital.

St. Catherine's Community Services Centre CLG is a registered charity (CHY 12882) and community and voluntary agency based in Carlow town. The Centre delivers a wide range of services to communities, groups and individuals on a local, countywide and regional basis that are responsive to identified needs.

St. Catherine's use community development principles to build capacity within disadvantaged communities thereby empowering communities to identify and meet needs in their areas and contribute to the development of policies locally and nationally to support this process

Mission:

Our mission is to provide quality services responsive to local needs, based on equality, diversity, justice and inclusion with a view to empowering and enriching individuals, families and communities in Carlow and its environs.

Programmes and Services:

- " Services for older people including Meals on Wheels and Socially Monitored Alarms/Senior Alert Service.
- " Early Years Childcare in St. Catherine's and the Kilkenny Road Community Childcare and Family Centre.
- " Family Support including general, Traveller and new communities family support, the St. Catherine's/Tusla Access and Family Support programme, Carlow Parenting hub and the Carlow/Kilkenny and South Tipperary Teen Parent Support programme.
- " Education, Training and Development including Community and Parental Education encompassing Learning for Everyday Life, Preparation for Work, Evening Classes and Adult Education.
- " Education and training programmes including the Moving On Programme for Mothers
- " Making Connections one to one educational support for people who have become disconnected from mainstream training and education.
- " New communities women's groups and personal development women's groups
- " Traveller Programmes including Community Development and family support, Traveller Men's Health and Primary Health Care, Carlow Travellers Forum and the Tusla/Pavee Point Travellers Women's Awareness Workers Pilot.
- " The Carlow Social Prescribing Service aims to reduce social isolation and improve health and well-being

St. Catherine's Community Services Centre CLG is committed to ensuring the participation of individuals and groups most at risk of poverty and social exclusion. This includes young mothers, lone parents and their children. the Traveller Community, new communities, young people and marginalised people and families.

St. Catherine's Community Services Centre CLG

DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2021

Structure, Governance and Management

Structure

St. Catherine's Community Services Centre CLG is a private company limited by guarantee, incorporated in the Republic of Ireland and is a registered charity. The company is a public benefit entity.

St. Catherine's Community Services Centre CLG is governed by the Constitution which includes the Memorandum of Association and Articles of Association. The Constitution sets out the objects and powers of the company and covers the use of income and property, the keeping of accounts, the general meetings and the winding up of the company as well as providing for the appointment and resignation, powers and duties of the Members and Charity Trustees (Directors).

Members, of whom there are 8, are admitted by the Directors.

Directors are elected by the Members at the Annual General Meeting and retire and are re-elected in rotation at subsequent AGMs, the term of office of a Director not exceeding five years. Directors are selected from a broad variety of disciplines and backgrounds and may be nominated by the sponsoring bodies or existing Directors. At regular intervals the Directors receive induction and training to inform them of their responsibilities and to update them on changes in charities' legislation.

The CRA Governance Code is being implemented in full.

The board of Directors meets regularly in the course of a year, to be informed of the progress of the company, to review the finances and to plan for the future needs of the service. Decisions concerning the service the company provides are made by the Directors in consultation with staff and, where appropriate, with the Members of the company.

The day to day management of the company is delegated to the Director of Services.

There is an Audit sub-committee in place that meets at least three times annually.

Financial Review

The results for the financial year are set out on page 12 and additional notes are provided showing income and expenditure in greater detail.

Financial Results

At the end of the financial year the charity has assets of €1,550,654 (2020 - €1,402,079) and liabilities of €163,879 (2020 - €138,025). The net assets of the charity have increased by €122,721.

Reserves Position and Policy

The Board of Directors of St. Catherine's Community Services Centre CLG agreed a formal policy on reserves in September 2015

In line with best practice in accounting and reporting by charities, the Directors have adopted the Statement of Recommended Practice (SORP) which requires a charity to state its reserves policy within its annual report. The Directors have examined the company's requirements for reserves in an operational context and in light of the main risks to the service.

The balance of unrestricted funds at the year-end was €1,122,225 (2020 €959,382).

The Directors established a policy whereby the unrestricted funds held by the company should be at least 13 weeks of operational expenditure, in line with minimum recommended levels for the charity sector.

St. Catherine's Community Services Centre CLG

DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2021

Principal Risks and Uncertainties

The company relies principally on public funding to deliver its services. As such, it is subject to annual agreement of budgets, determination of service level agreement funding and increasingly stringent and specific governance compliance arrangements. The company may be affected by changes to government public funding policy particularly in light of the Covid 19 pandemic.

St. Catherine's has a Risk Management policy in place. It is St. Catherine's policy to conduct a risk assessment annually and this is reviewed by the Audit Committee and presented to the full Board of Directors.

The risks to St. Catherine's are categorised under five headings: Governance and Management, Operational, Financial, Compliance and Environmental. Each identified risk is scored in terms of the likelihood of it happening and the impact of the risk if it were to happen. The scores for Likelihood and Impact are multiplied to give the gross risk score.

The Risk Management Register identifies the highest risk areas. A written strategy for managing each risk is included that lists risk mitigation steps and controls to reduce the risk. The highest rated risks identified in 2020 are the dependency on annual Government funding, potential changes in Government policy, retention of staff and pressure on space within St. Catherine's. As part of St Catherine's Covid 19 Response Plan we have developed an additional risk assessment for Covid 19, outlining potential risks and responses for the organisation as a whole and for our childcare services.

St Catherine's also has a statutory obligation to prepare and review annually a Child Safeguarding Statement which includes a comprehensive Risk Assessment focussed on children in our service.

Future Developments

St. Catherine's will continue to respond to emerging needs in the communities we serve by delivering new programmes and services with the support of our funders. Services will continue to evolve in key areas including new communities support including Ukrainian refugees, family support including post Covid support for parents and children and the Travelling community. St. Catherine's will also proceed with a plan to extend our premises this year with the addition of a family room and outdoor area, more office space and consultation rooms.

Directors and Secretary

The directors who served throughout the financial year, except as noted, were as follows:

Adrian Dunleavy
Frank Comerford
Marian Duffy
Brian Buckley
Maura Dowling
Sean Scanlon
Eamonn Ellis
Monsignor Brendan Byrne

In accordance with the Constitution, the directors retire by rotation and, being eligible, offer themselves for re-election.

The secretary who served throughout the financial year was Frank Comerford.

Compliance with Sector-Wide Legislation and Standards

The charity engages pro-actively with legislation, standards and codes which are developed for the sector. St. Catherine's Community Services Centre CLG subscribes to and is compliant with the following:

- The Companies Act 2014
- The Charities SORP (FRS 102)
- The Companies

Auditors

The auditors, Harney Nolan, (Chartered Accountants) have indicated their willingness to continue in office in accordance with the provisions of section 383(2) of the Companies Act 2014.

Statement on Relevant Audit Information

In accordance with section 330 of the Companies Act 2014, so far as each of the persons who are directors at the time this report is approved are aware, there is no relevant audit information of which the statutory auditors are unaware. The directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and they have established that the statutory auditors are aware of that information.


St. Catherine's Community Services Centre CLG DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2021

Accounting Records

To ensure that adequate accounting records are kept in accordance with Sections 281 to 285 of the Companies Act 2014, the directors have employed appropriately qualified accounting personnel and have maintained appropriate computerised accounting systems. The accounting records are located at the company's office at Community Services Centre, St Josephs Road, Carlow.

Approved by the Board of Directors on 22 July 2022 and signed on its behalf by:



Adrian Dunleavy
Director

Frank Comerford
Director

St. Catherine's Community Services Centre CLG

DIRECTORS' RESPONSIBILITIES STATEMENT

for the financial year ended 31 December 2021

The directors are responsible for preparing the financial statements in accordance with applicable Irish law and regulations.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard, issued by the Financial Reporting Council. Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the charity as at the financial year end date and of the net income or expenditure of the charity for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Statement of Recommended Practice: Accounting and Reporting by Charities;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with the relevant financial reporting framework, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

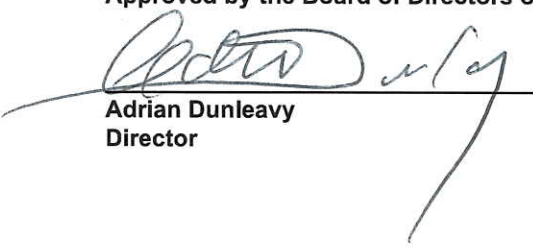
The directors confirm that they have complied with the above requirements in preparing the financial statements.

The directors are responsible for ensuring that the charity keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the charity, enable at any time the assets, liabilities, financial position and net income or expenditure of the charity to be determined with reasonable accuracy, enable them to ensure that the financial statements and the Directors' Annual Report comply with Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

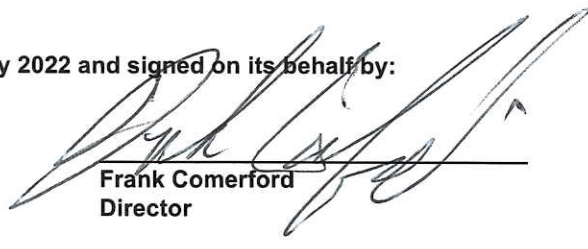
In so far as the directors are aware:

- there is no relevant audit information (information needed by the charity's auditor in connection with preparing the auditor's report) of which the charity's auditor is unaware, and
- the directors have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

Approved by the Board of Directors on 22 July 2022 and signed on its behalf by:



Adrian Dunleavy
Director



Frank Comerford
Director

INDEPENDENT AUDITOR'S REPORT

to the Members of St. Catherine's Community Services Centre CLG

Report on the audit of the financial statements

Opinion

We have audited the charity financial statements of St. Catherine's Community Services Centre CLG for the financial year ended 31 December 2021 which comprise the Statement of Financial Activities (incorporating an Income and Expenditure Account), the Balance Sheet, the Statement of Cash Flows and the notes to the financial statements, including the summary of significant accounting policies set out in note 2. The financial reporting framework that has been applied in their preparation is Irish law and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS 102.

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the charity as at 31 December 2021 and of its surplus for the financial year then ended;
- have been properly prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", as applied in accordance with the provisions of the Companies Act 2014 and having regard to the Charities SORP; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are described below in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from the date when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other Information

The directors are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2014

In our opinion, based on the work undertaken in the course of the audit, we report that:

- the information given in the Directors' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and

We have obtained all the information and explanations which, to the best of our knowledge and belief, are necessary for the purposes of our audit.

In our opinion the accounting records of the charity were sufficient to permit the financial statements to be readily and properly audited and the financial statements are in agreement with the accounting records.

INDEPENDENT AUDITOR'S REPORT

to the Members of St. Catherine's Community Services Centre CLG

Matters on which we are required to report by exception

Based on the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified any material misstatements in the Directors' Annual Report. The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act are not complied with by the company. We have nothing to report in this regard.

Respective responsibilities

Responsibilities of directors for the financial statements

As explained more fully in the Directors' Responsibilities Statement set out on page 7, the directors are responsible for the preparation of the financial statements in accordance with the applicable financial reporting framework that give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the charity's ability to continue as a going concern, disclosing, if applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the charity or to cease operations, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Further information regarding the scope of our responsibilities as auditor

As part of an audit in accordance with ISAs (Ireland), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's Report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditor's Report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

INDEPENDENT AUDITOR'S REPORT

to the Members of St. Catherine's Community Services Centre CLG

The purpose of our audit work and to whom we owe our responsibilities

Our report is made solely to the charity's members, as a body, in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume any responsibility to anyone other than the charity and the charity's members, as a body, for our audit work, for this report, or for the opinions we have formed.



Tony Harney FCA
for and on behalf of

HARNEY NOLAN

Chartered Accountants

Equity House

Deerpark Business Complex

Dublin Road

Carlow

22 July 2022

St. Catherine's Community Services Centre CLG

STATEMENT OF FINANCIAL ACTIVITIES

(Incorporating an Income and Expenditure Account)
for the financial year ended 31 December 2021

	Notes	Unrestricted Funds 2021 €	Restricted Funds 2021 €	Total 2021 €	Unrestricted Funds 2020 €	Restricted Funds 2020 €	Total 2020 €
Income							
Donations and legacies	3.1	3,900	-	3,900	200	-	200
Charitable activities							
Grants from Government and other co-funders	3.2	861,917	982,864	1,844,781	774,665	1,073,738	1,848,403
Total income		865,817	982,864	1,848,681	774,865	1,073,738	1,848,603
Expenditure							
Charitable activities	4.1	651,054	1,074,906	1,725,960	696,336	1,033,258	1,729,594
Net income/(expenditure)		214,763	(92,042)	122,721	78,529	40,480	119,009
Transfers between funds		(51,920)	51,920	-	(14,480)	14,480	-
Other recognised gains/(losses):							
Surplus/(deficit) for the financial year		162,843	(40,122)	122,721	64,049	54,960	119,009
Prior financial year adjustment		-	-	-	33,650	-	33,650
Net movement in funds for the financial year		162,843	(40,122)	122,721	97,699	54,960	152,659
Reconciliation of funds							
Balances brought forward at 1 January 2021	13	959,382	304,672	1,264,054	861,683	249,712	1,111,395
Balances carried forward at 31 December 2021		1,122,225	264,550	1,386,775	959,382	304,672	1,264,054

The Statement of Financial Activities includes all gains and losses recognised in the financial year.
All income and expenditure relate to continuing activities.

St. Catherine's Community Services Centre CLG

BALANCE SHEET

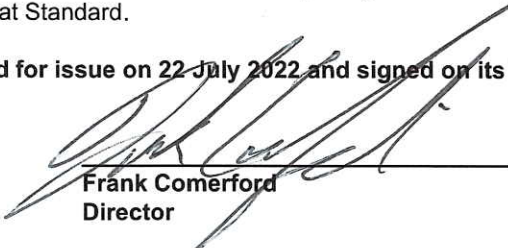
as at 31 December 2021

	Notes	2021 €	2020 € as restated
Fixed Assets			
Tangible assets	9	85,019	104,932
Current Assets			
Debtors	10	15,054	44,484
Cash at bank and in hand		1,450,581	1,252,663
		1,465,635	1,297,147
Creditors: Amounts falling due within one year	11	(163,879)	(138,025)
Net Current Assets		1,301,756	1,159,122
Total Assets less Current Liabilities		1,386,775	1,264,054
Funds			
Restricted trust funds		264,550	304,672
Unrestricted designated funds		350,000	-
General fund (unrestricted)		772,225	959,382
Total funds	13	1,386,775	1,264,054

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

Approved by the Board of Directors and authorised for issue on 22 July 2022 and signed on its behalf by


 Adrian Dunleavy
 Director


 Frank Comerford
 Director

St. Catherine's Community Services Centre CLG

STATEMENT OF CASH FLOWS

for the financial year ended 31 December 2021

	Notes	2021 €	2020 €
Cash flows from operating activities			
Net movement in funds		122,721	152,659
Adjustments for:			
Depreciation		21,893	27,789
Interest receivable and similar income		(21)	(105)
Prior financial year adjustment		-	(33,650)
		<u>144,593</u>	<u>146,693</u>
Movements in working capital:			
Movement in debtors		29,430	(30,362)
Movement in creditors		(4,143)	34,906
		<u>169,880</u>	<u>151,237</u>
Cash flows from investing activities			
Interest received		21	105
Payments to acquire tangible assets		(1,980)	(30,787)
		<u>(1,959)</u>	<u>(30,682)</u>
Net cash generated from investment activities		<u>(1,959)</u>	<u>(30,682)</u>
Net increase in cash and cash equivalents		167,921	120,555
Cash and cash equivalents at 1 January 2021		1,241,495	1,120,940
Cash and cash equivalents at 31 December 2021	16	<u>1,409,416</u>	<u>1,241,495</u>

St. Catherine's Community Services Centre CLG

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 December 2021

1. GENERAL INFORMATION

St. Catherine's Community Services Centre CLG is a company limited by guarantee incorporated in the Republic of Ireland. The registered office of the charity is Community Services Centre, St Josephs Road, Carlow which is also the principal place of business of the charity. The financial statements have been presented in Euro (€) which is also the functional currency of the charity.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charity's financial statements.

Statement of compliance

The financial statements of the charity for the financial year ended 31 December 2021 have been prepared on the going concern basis and in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102", applying Section 1A of that Standard.

Fund accounting

The following are the categories of funds maintained:

Restricted funds

Restricted funds represent income received which can only be used for particular purposes, as specified by the donors. Such purposes are within the overall objectives of the charity.

Unrestricted funds

Unrestricted funds consist of General and Designated funds.

General funds

General funds represent amounts which are expendable at the discretion of the board, in furtherance of the objectives of the charity.

Designated funds

Designated funds comprise unrestricted funds that the board has, at its discretion, set aside for particular purposes. These designations have an administrative purpose only, and do not legally restrict the board's discretion to apply the fund.

In 2021, unrestricted general funds amounting to €350,000 were transferred to an unrestricted designated building fund. This fund has been established for the specific purpose of extending the premises known as St. Catherine's Community Services Centre, St. Josephs Road, Carlow.

St. Catherine's Community Services Centre CLG

NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2021

Income

Income is recognised by inclusion in the Statement of Financial Activities only when the charity is legally entitled to the income, performance conditions attached to the item(s) of income have been met, the amounts involved can be measured with sufficient reliability and it is probable that the income will be received by the charity.

Income from charitable activities

Income from charitable activities include income earned from the supply of services under contractual arrangements and from performance related grants which have conditions that specify the provision of particular services to be provided by the charity. Income from government and other co-funders is recognised when the charity is legally entitled to the income because it is fulfilling the conditions contained in the related funding agreements. Where a grant is received in advance, its recognition is deferred and included in creditors. Where entitlement occurs before income is received, it is accrued in debtors.

Grants from governments and other co-funders typically include one of the following types of conditions:

- Performance based conditions: whereby the charity is contractually entitled to funding only to the extent that the core objectives of the grant agreement are achieved. Where the charity is meeting the core objectives of a grant agreement, it recognises the related expenditure, to the extent that it is reimbursable by the donor, as income.

-Time based conditions: whereby the charity is contractually entitled to funding on the condition that it is utilised in a particular period. In these cases the charity recognises the income to the extent it is utilised within the period specified in the agreement.

In the absence of such conditions, assuming that receipt is probable and the amount can be reliably measured, grant income is recognised once the charity is notified of entitlement.

Grants received towards capital expenditure are credited to the Statement of Financial Activities when received or receivable, whichever is earlier.

Expenditure

Expenditure is analysed between costs of charitable activities and raising funds. The costs of each activity are separately accumulated and disclosed, and analysed according to their major components. Expenditure is recognised when a legal or constructive obligation exists as a result of a past event, a transfer of economic benefits is required in settlement and the amount of the obligation can be reliably measured. Support costs are those functions that assist the work of the charity but cannot be attributed to one activity. Such costs are allocated to activities in proportion to staff time spent or other suitable measure for each activity.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Land and buildings freehold	-	10% Straight line
Fixtures, fittings and equipment	-	12.5% Straight line

Debtors

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due. Income recognised by the charity from government agencies and other co-funders, but not yet received at financial year end, is included in debtors.

Cash at bank and in hand

Cash at bank and in hand comprises cash on deposit at banks requiring less than three months notice of withdrawal.

St. Catherine's Community Services Centre CLG
NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2021

Taxation and deferred taxation

No current or deferred taxation arises as the charity has been granted charitable exemption. Irrecoverable valued added tax is expensed as incurred.

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more tax in the future, or a right to pay less tax in the future. Timing differences are temporary differences between the charity's taxable income and its results as stated in the financial statements.

Deferred tax is measured on an undiscounted basis at the tax rates that are anticipated to apply in the periods in which the timing differences are expected to reverse, based on tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

3. INCOME

3.1 DONATIONS AND LEGACIES	Unrestricted Funds	Restricted Funds	2021	2020
	€	€	€	€

Donations and legacies	3,900	-	3,900	200
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3.2 CHARITABLE ACTIVITIES

3.2 CHARITABLE ACTIVITIES	Unrestricted Funds	Restricted Funds	2021	2020
	€	€	€	€

Health Service Executive	-	220,449	220,449	221,247
Tusla	-	431,289	431,289	516,114
DCEDIY - CCS	89,576	-	89,576	176,920
DCEDIY - CETS/CEC	-	-	-	11,958
DCEDIY - ECCE	139,022	-	139,022	67,301
DCEDIY - NCS	193,702	-	193,702	75,217
DCEDIY	-	9,000	9,000	-
KCETB	-	189,142	189,142	179,823
DEASP - COVID-19 subsidies	220,057	-	220,057	175,781
DEASP	7,967	-	7,967	52,893
Meals on Wheels fees	102,603	-	102,603	112,613
Course and programme participant fees	53,723	-	53,723	40,759
DECC	-	-	-	1,380
DoJ	-	19,234	19,234	4,955
Carlow County Council	-	74,266	74,266	87,354
Other income	55,267	39,484	94,751	124,088
	<u>861,917</u>	<u>982,864</u>	<u>1,844,781</u>	<u>1,848,403</u>

4. EXPENDITURE

St. Catherine's Community Services Centre CLG
NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2021

4.1 CHARITABLE ACTIVITIES	Direct Costs €	Other Costs €	Support Costs €	2021 €	2020 €
Staff (incl. tutor) costs	1,092,609	-	219,869	1,312,478	1,339,974
Staff and tutor training	965	-	-	965	20,618
Participant costs	12,034	-	-	12,034	12,680
Materials and activities	143,502	-	267	143,769	135,257
Other programme costs	-	-	-	-	3,081
Rent and rates	33,071	-	557	33,628	42,049
Repairs and maintenance	10,286	-	37,619	47,905	60,319
Utilities	4,486	-	38,070	42,556	46,724
Other running costs	56,077	-	26,193	82,270	30,468
Depreciation	-	21,893	-	21,893	27,789
Governance Costs (Note 4.2)	-	-	28,462	28,462	10,635
	<u>1,353,030</u>	<u>21,893</u>	<u>351,037</u>	<u>1,725,960</u>	<u>1,729,594</u>

4.2 GOVERNANCE COSTS	Direct Costs €	Other Costs €	Support Costs €	2021 €	2020 €
Legal and professional	-	-	18,602	18,602	180
Statutory audit	-	-	9,860	9,860	10,455
	<u>-</u>	<u>-</u>	<u>28,462</u>	<u>28,462</u>	<u>10,635</u>

4.3 SUPPORT COSTS	Charitable Activities €	Governance Costs €	2021 €	2020 €
Wages and salaries	219,869	-	219,869	287,215
Office overheads	102,706	-	102,706	100,686
Legal and professional	-	18,602	18,602	180
Statutory audit	-	9,860	9,860	10,455
	<u>322,575</u>	<u>28,462</u>	<u>351,037</u>	<u>398,536</u>

Office overheads are allocated across restricted programmes in line with the financial scale of each programme. However, where a funder prescribes a specific overhead allocation method in respect of the funds that they provide, that prescribed overhead allocation method is used in respect of those funds.

5. ANALYSIS OF SUPPORT COSTS

	Basis of Apportionment	2021 €	2020 €
Wages and salaries	Costs of staff assigned to restricted programmes	219,869	287,215
Office overheads	See note 4.3.	102,706	100,686
Legal and professional	On invoiced basis	18,602	180
Statutory audit	On invoiced basis	9,860	10,455
		<u>351,037</u>	<u>398,536</u>

6. NET INCOME

	2021 €	2020 €
Net Income is stated after charging/(crediting):		
Depreciation of tangible assets	21,893	27,789

St. Catherine's Community Services Centre CLG
NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2021

7. EMPLOYEES AND REMUNERATION

Number of employees

The average number of persons employed (including executive directors) during the financial year was as follows:

	2021	2020
	Number	Number
Administrative and programme staff	51	50

The staff costs comprise:

	2021	2020
	€	€
Wages and salaries	1,205,231	1,227,554
Social security costs	97,023	102,383
Pension costs	10,224	10,037
	1,312,478	1,339,974

The number of employees whose total benefits received from the company (excluding employer pension costs) fell within the bracket €60,000 - €70,000 was nil (2020:- nil). The number of employees whose benefits fell within the bracket €70,000 - €80,000 was 1 (2020:- 1). No employees received benefits in excess of €80,000 during the year.

No directors received any remuneration, fees or payments from the company during the year.

8. PRIOR FINANCIAL YEAR ADJUSTMENT

Prior period adjustment - change in accounting policy

Previously the company applied FRS 102 as its accounting framework but did not apply the Statement of Recommended Practice "Accounting and Reporting by Charities" effective 1 January 2015. As a result of adopting the Charities SORP (FRS 102) in the current period a change in accounting policy was required so as to ensure compliance with the Charities SORP FRS 102.

Under FRS 102 the company adopted an accounting policy to recognise all grants on an accruals basis as opposed to on a performance basis. However, under the FRS 102 Charities SORP all grants including capital grants should be recognised as income in the SOFA on a performance basis (i.e. when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably). Given that the Charities SORP (FRS 102) represents best practice for all charities as it seeks to provide information relevant to the understanding of the directors and the performance and financial position of the Charity the directors believe the change in accounting policy is required.

As a result of the change in accounting policy from the accruals basis to the performance basis it has resulted in:

- 1) the amount previously recognised as deferred income on the balance sheet at 31 December 2020 and 2019 of €35,075 and €33,650 respectively being released to restricted funds within charity's funds as the grant was given for a specific purpose.
- 2) the amortisation recognised in income in the year ended 31 December 2020 of €6,951 on capital grants accounted for under the accruals model being reversed.

The impact of applying the performance model as opposed to the accruals model for the current year is that the amount recognised in income on charitable activities would have been €6,951 higher for the amortisation that would have been released on the capital grants under the accruals model.

St. Catherine's Community Services Centre CLG
NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2021

9. TANGIBLE FIXED ASSETS

	Land and buildings freehold €	Fixtures, fittings and equipment €	Total €
Cost			
At 1 January 2021	1,554,432	381,174	1,935,606
Additions	-	1,980	1,980
At 31 December 2021	<u>1,554,432</u>	<u>383,154</u>	<u>1,937,586</u>
Depreciation			
At 1 January 2021	1,511,201	319,473	1,830,674
Charge for the financial year	5,498	16,395	21,893
At 31 December 2021	<u>1,516,699</u>	<u>335,868</u>	<u>1,852,567</u>
Net book value			
At 31 December 2021	<u>37,733</u>	<u>47,286</u>	<u>85,019</u>
At 31 December 2020	<u>43,231</u>	<u>61,701</u>	<u>104,932</u>
10. DEBTORS		2021	2020
		€	€
Trade debtors		10,448	5,557
Other debtors		-	12,666
Prepayments		4,606	26,261
		<u>15,054</u>	<u>44,484</u>
11. CREDITORS		2021	2020
Amounts falling due within one year		€	€
Amounts owed to credit institutions		41,165	11,168
Payments received on account		6,459	2,000
Taxation and social security costs		30,623	22,761
Accruals		85,632	102,096
		<u>163,879</u>	<u>138,025</u>
12. RESERVES		2021	2020
		€	€
At 1 January 2021 as previously stated		1,264,054	1,111,395
Prior financial year adjustment		-	33,650
At 1 January 2021		<u>1,264,054</u>	<u>1,145,045</u>
Surplus for the financial year		122,721	119,009
At 31 December 2021		<u>1,386,775</u>	<u>1,264,054</u>

St. Catherine's Community Services Centre CLG
NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2021

13. FUNDS

13.1 RECONCILIATION OF MOVEMENT IN FUNDS

	Unrestricted Funds €	Restricted Funds €	Total Funds €
At 1 January 2020	861,683	249,712	1,111,395
Movement during the financial year	97,699	54,960	152,659
At 31 December 2020	959,382	304,672	1,264,054
Movement during the financial year	162,843	(40,122)	122,721
At 31 December 2021	<u>1,122,225</u>	<u>264,550</u>	<u>1,386,775</u>

13.2 ANALYSIS OF MOVEMENTS ON FUNDS

	Balance 1 January 2021 €	Income €	Expenditure €	Transfers between funds €	Balance 31 December 2021 €
	As restated				
Restricted funds					
Restricted	304,672	982,864	1,074,906	51,920	264,550
Unrestricted funds					
Unrestricted designated building fund	-	-	-	350,000	350,000
Unrestricted General	959,382	865,817	651,054	(401,920)	772,225
	<u>959,382</u>	<u>865,817</u>	<u>(651,054)</u>	<u>(51,920)</u>	<u>1,122,225</u>
Total funds	<u>1,264,054</u>	<u>1,848,681</u>	<u>1,725,960</u>	<u>-</u>	<u>1,386,775</u>

Unrestricted designated building fund

During the year, unrestricted general funds amounting to €350,000 were transferred to an unrestricted designated building fund. This fund has been established for the specific purpose of extending the premises known as St. Catherine's Community Services Centre, St. Josephs Road, Carlow.

13.3 ANALYSIS OF NET ASSETS BY FUND

	Fixed assets - charity use €	Current assets €	Current liabilities €	Total €
Restricted trust funds	-	264,550	-	264,550
Unrestricted general funds	85,019	1,159,920	(122,714)	1,122,225
	<u>85,019</u>	<u>1,424,470</u>	<u>(122,714)</u>	<u>1,386,775</u>

14. STATUS

The charity is limited by guarantee not having a share capital.

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members, or within one financial year thereafter, for the payment of the debts and liabilities of the company contracted before they ceased to be members, and the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amount as may be required, not exceeding € 1.50.

St. Catherine's Community Services Centre CLG

NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2021

15. CONTINGENT LIABILITIES

An Indenture of Mortgage and Charge exists between the company and the Health Service Executive in respect of the premises known as St. Catherine's Community Services Centre, St. Joseph's Road, Carlow. Under certain circumstances the HSE may demand repayment of this mortgage. However, the amount repayable will be reduced by a factor of 4% per annum. The maximum amount repayable at 31st December 2021 is €94,200 (2020:- €105,600).

The HSE took out an additional charge over the company's premises on 30th March 2005 for a sum of €153,000.

16. CASH AND CASH EQUIVALENTS

	2021	2020
	€	€
Cash and bank balances	534,629	336,732
Bank overdrafts	(41,165)	(11,168)
Cash equivalents	915,952	915,931
	<u>1,409,416</u>	<u>1,241,495</u>

17. POST-BALANCE SHEET EVENTS

There have been no significant events affecting the Charity since the financial year-end.

18. APPROVAL OF FINANCIAL STATEMENTS

The financial statements were approved and authorised for issue by the Board of Directors on 22 July 2022.

ST. CATHERINE'S COMMUNITY SERVICES CENTRE CLG

SUPPLEMENTARY INFORMATION

RELATING TO THE FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

NOT COVERED BY THE REPORT OF THE AUDITORS

Grant income from exchequer funds (continued)

Included in income for the year are various sums received by way of grants from exchequer funding. The details of these grants, as required to be disclosed by the Department of Public Expenditure and Reform, are outlined below.

Government Department	Name of Grantor	Name of Grant	Purpose of Grant	Total Grant	Term	Grants due 01/01/2021	Grants received in advance/deferred 01/01/2021	Received in 2021	Grants due 31/12/2021	Grants received in advance/deferred 31/12/2021	Grants received in advance/deferred	Accruals	Accounted for in 2021	Restricted/Unrestricted
Dept of Children	Tusla	Child & Family Services	Pay and Admin / Service provision	364,937	Jan-Dec 2021	30,411		366,675	30,411				366,675	Restricted
Dept of Children	Tusla	School Completion programme	Pay and Admin / Service provision	212,100	Sept 2020-June 2021		55,026			49,226			5,800	Restricted
Dept of Children	Tusla	Family Support Worker	Pay and Admin / Service provision	35,000	Jan-Dec 2021		87,000	19,196		96,579			9,617	Restricted
Dept of Children	Tusla	Moving On Childcare	Service Provision	3,914	Sept 20-June 21		3,914			3,914			0	Restricted
Dept of Children	Tusla	Access	Pay and Admin / Service provision	41,616	Jan-Dec 2021	60	48	43,420		671	1,025		41,616	Restricted
Dept of Children	Tusla	CCA	Service Provision	10,616	Jan-Dec 2020		9,322			8,051			1,271	Restricted
Dept of Children	Tusla	Parental Partnership	Service Provision	5,000	Jan-Dec 2020		5,000	2,000		5,000			2,306	Restricted
Dept of Children	Tusla	Children in Care	Service Provision	4,000	Jan - Dec 2021		2,000			1,694			131,200	Restricted
Dept of Health	HSE	Social Inclusion - THU	Pay and Admin / Service provision	142,220	Jan-Dec 2021		44,510	145,220		56,530			68,709	Restricted
Dept of Health	HSE	Carlow Older Persons Network	Service provision	68,709	Jan-Dec 2021		1,850			1,850			0	Restricted
Dept of Health	HSE	Mens shed	Service provision	13,759	Jan-Dec 2021		13,311			13,311			0	Restricted
Dept of Health	HSE	Fields of Fear/Network/Trav Grant	Service provision	7,719	Jan-18-Dec21		7,719			7,719			0	Restricted
Dept of Health	HSE	TMHW & CTHW Mental Health	Service provision	5,430	Jan-Dec 2017		5,235			5,235			0	Restricted
Dept of Health	HSE	Carlow Trav Health Work - Cardlo	Cardio grant	4,105	Jan-Dec 2012		4,105			4,105			0	Restricted
Dept of Health	HSE	Traveller Mens Health Work - Cardlo	Cardio grant	5,351	Jan-Dec 2012		5,351			5,351			0	Restricted
Dept of Health	HSE	Cultural Awareness Grant	Pay and Admin / Service provision	64,460	Jan 2019-Dec 2021		54,527			5,351		36,648	17,879	Restricted
Dept of Health	HSE	Social Prescribing	Service Provision	5,000	Jan-Dec 2022			5,000			4,053		947	Restricted
Dept of Social Protectic	Dept of Emp Affairs & Soc Protectic	School Meals Programme	Service provision	8,265	Sept 2020-June 2021			5,051					5,051	Restricted
Dept of Social Protectic	Dept of Emp Affairs & Soc Protectic	School Meals Programme	Service provision	7,581	Sept 2021-June 2022			2,916					2,916	Restricted
Dept of Social Protectic	Dept of Emp Affairs & Soc Protectic	AFSP - Moving On programme	Pay and Admin / Service provision	37,238	Sept 2020-June 2021		12,597		15,278	4,332			23,543	Restricted
Dept of Social Protectic	Dept of Emp Affairs & Soc Protectic	AFSP - Back to Ed	Pay and Admin / Service provision	13,133	Sept2021- June 2022		16,580			1,700			14,880	Restricted
Employment Affairs & Dept of Emp Affairs & Soc Protectic	Research	Service Provision	Service Provision	1500	Jan - Dec 2021		1,500				1,500		0	Restricted
Dept of Children	Pobal	National Childcare Scheme	Pay and Admin / Service provision	193,702	Sept2020- June 2022			193,702					193,702	Unrestricted
Dept of Children	Pobal	Community Childcare subvention	Pay and Admin / Service provision	96,472	Sept2020- June 2022		26,817					33,712	89,577	Unrestricted
Dept of Children	Pobal	Early Childcare Care & Education	Pay and Admin / Service provision	118,987	Sept2020- June 2022		26,492				6,458		139,021	Unrestricted
Dept of Education	KEETB	Covid Capital & Ventilation grant	Pay and Admin / Service provision	9,000	Sept2020- June 2022								9,000	Unrestricted
Dept of Education	KEETB	Local Training Initiative - Making Connections	Pay and Admin / Service provision	79,496	Sept 2020-June 2021	11,048	228	72,861	18,808	812			62,397	Restricted
Dept of Education	KEETB	Local Training Initiative - Making Connections	Pay and Admin / Service provision	80,825	Sept 2021-June 2022								18,808	Restricted
Dept of Education	KEETB	Local Training Initiative - Moving on	Pay and Admin / Service provision	100,731	Apr 2020-Mar 2021	7,673			22,628				77,076	Restricted
Dept of Education	KEETB	Local Training Initiative - Moving on	Pay and Admin / Service provision	98,298	Apr 2021-Mar 2022								22,628	Restricted
Dept of Education	KEETB	Local Training Initiative - Moving on	Pay and Admin / Service provision	33,947	Apr 2020-Mar 2021	10,239	755	26,502		813			16,205	Restricted
Dept of Education	KEETB	Local Training Initiative - Moving on	Pay and Admin / Service provision	33,250	Apr 2021-Mar 2022			5,031	8,158				13,189	Restricted
Dept of Education	KEETB	Back to Education Initiative	Service provision	5,850	Jan 2018-Dec 2021		3,768			3,768			0	Restricted
Housing, Planning and Carlow Co		Older persons services - Age Friendly	Service provision	11,667	Jan-Dec 2021	3,199				799			11,667	Restricted
Housing, Planning and Carlow Co		Traveller Forum	Service provision	2,163	Jan-Dec 2021		600			2,453			4,616	Restricted
Housing, Planning and Carlow Co		Adult Ed grant / Time for me	Service provision	206,100	May 2018-Jan2020	11,180	15	49,241	12,669	19			50,996	Restricted
Housing, Planning and Carlow Co		Syrian Resettlement	Service provision	15,000	Jan-Dec 2021		15,000				1,000		14,000	Restricted
Housing, Planning and Carlow Co		Social Prescribing	Service provision	9,990	Jan-Dec 2021			9,990					9,990	Restricted
Housing, Planning and Carlow Co		Interagency Strategy	Consultancy	303,560	Jun 2017-Jun 2020	19,234	237	19,234		283			1,140	Restricted
Housing, Planning and Carlow Co		MOW	Service provision	4,954	Jan-Dec 2021		4,954						46	Restricted
Housing, Planning and Carlow Co		Moving On / Childcare	Pay and Admin / Service provision	11,016	Jan-Dec 2021			220,057					4,954	Restricted
Housing, Planning and Carlow Co		Catalyst	Public Awareness Grant	11,016	Jan-Dec 2021		157			427			11,016	Restricted
Housing, Planning and Carlow Co		Adult Ed Grant- integration fund	Service provision	5,150	Jan-Dec 2021			11,599			5,150		0	Restricted
Housing, Planning and Carlow Co		Adult Ed Grant- integration fund	Service provision	1,500	Jan-Dec 2021			1,500					1,500	Restricted
Housing, Planning and Carlow Co		Adult Ed Grant- integration fund	Service provision	18,919	Sept 2020-June 2022		12,165						21,168	Restricted
Housing, Planning and Carlow Co		Adult Ed Grant- integration fund	Service provision	42,500	Jan 2021-Dec 2021		28,144			6,976			0	Restricted
Department of Finance	Revenue Commissioners	Covid 19 Wage Subsidy	Pay	1,410	Jan-Dec 2021			2,316					1,410	Restricted
Dept of Health	Pavee Point	TWAW	Service Provision	1,563	Jan-Dec 2021			1,563					1,563	Unrestricted
Housing, Planning & Lo Carlow County Dev Programme		Adult Ed Syrian womens group	Service provision	4,520	Jan-Dec 2021				1,207				1,207	Restricted
Housing, Planning & Lo Carlow County Dev Programme		Moving On	Service provision											
Dept of Children	Treoir	TPSP	Service provision											
Communications, Clmal Dept of Comm, Climate Action & E/ Digital Skills		Overcoming Isolation	Service provision											
Community Foundation Ireland		Socially Monitored Alarms	Pay and Admin											
Communications, Clmal Pobal		Irish Rural Link	Service Provision											
Dept of Health	Family resource centre	Healthy Streets	Service Provision											

93,044	447,050	1,620,904	115,269	277,592	42,013	70,360	1,700,214
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